

## 2012-2013 NEW STUDENT ENROLLMENT APPLICATION

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Applying for Grade \_\_\_\_\_ Current Immunization Record attached \_\_\_\_\_ Copy of Birth Certificate attached \_\_\_\_\_

Please Circle: **Male** Female

Please Check:  African  African American  Asian  Caucasian  East Indian  
 Hispanic  Middle Eastern  Multicultural  Native American  Pacific Islander  
 Other: \_\_\_\_\_ *United Faith Christian Academy does not discriminate based on race.*

STUDENT'S LAST NAME FIRST MIDDLE PREFERRED NAME

Student's Cell Phone: \_\_\_\_\_ Student's Personal Email: \_\_\_\_\_

**\*Does your child have any allergies or sensitivities?**  Yes  No If yes, to what? \_\_\_\_\_  
 Please explain any reaction or precautions: \_\_\_\_\_  
**Does student require medication?**  Yes  No If yes, what medications(s)? \_\_\_\_\_

### FATHER / LEGAL GUARDIAN INFORMATION

\*Please place a check mark by the primary phone in case of an emergency.

\_\_\_\_\_  
 Father's Full Name Spouse's Name

\_\_\_\_\_  
 Address

\_\_\_\_\_  
 City State Zip Home Phone

\_\_\_\_\_  
 Employer Work Phone

\_\_\_\_\_  
 Job Title/Occupation

\_\_\_\_\_  
 Cell Phone Email Address

### MOTHER / LEGAL GUARDIAN INFORMATION

\*Please place a check mark by the primary phone in case of an emergency.

\_\_\_\_\_  
 Mother's Full Name Spouse's Name

\_\_\_\_\_  
 Address

\_\_\_\_\_  
 City State Zip Home Phone

\_\_\_\_\_  
 Employer Work Phone

\_\_\_\_\_  
 Job Title/Occupation

\_\_\_\_\_  
 Cell Phone Email Address

Student lives with?  Mother  Father  Both  Guardian/Host Family (complete Guardian info below)\*

\*Are parents  separated or  divorced? If divorced, who has legal custody?  Mother  Father  Joint

\*Does other parent have visitation rights? Y/N Are they allowed to pick-up student from school? Y/N

If no, explain. \_\_\_\_\_ \*must provide a copy of legal documentation with application or notarized letter.

### INTERNATIONAL TEMPORARY GUARDIAN INFORMATION (IF APPLICABLE)

\_\_\_\_\_  
 Guardian(s) Name(s) Email Address Home Phone Cell Phone

\_\_\_\_\_  
 Address City State Zip

**SIBLING INFORMATION:** Please list all siblings' (including step and half) names, ages, and name of school attending.

\_\_\_\_\_

### CHURCH AFFILIATION

\_\_\_\_\_  
 Name of Church Family Attends Denomination Address

\_\_\_\_\_  
 Pastor's Name Phone Number How long at this church? Do you attend regularly?

**EMERGENCY INFORMATION** (Please list two persons (other than parents) whom we may contact in the event of an emergency.)

Name \_\_\_\_\_ Phone Number \_\_\_\_\_ Relationship \_\_\_\_\_  
 Home or Cell (please circle)

Name \_\_\_\_\_ Phone Number \_\_\_\_\_ Relationship \_\_\_\_\_  
 Home or Cell (please circle)

PHYSICIAN \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_ DENTIST \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

CHILD'S HEALTH INSURANCE COMPANY \_\_\_\_\_ POLICY NUMBER \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

**EDUCATIONAL INFORMATION** (IF DID NOT ATTEND UFCA PREVIOUS SCHOOL YEAR)

Student's Current School \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_ Grade \_\_\_\_\_

Has student ever applied at UFCA or attended UFCA?  Yes  No (If yes, please attach an explanation.)

Has student ever skipped a grade?  Yes  No (If yes, please attach an explanation.)

Has student ever been retained?  Yes  No (If yes, please attach an explanation.)

Has student ever been on academic probation?  Yes  No (If yes, please attach an explanation.)

Has student ever been asked to withdraw?  Yes  No (If yes, please attach an explanation.)

Has student had difficulty reading or learning?  Yes  No (If yes, please attach an explanation.)

Has student ever been suspended or expelled?  Yes  No (If yes, please attach an explanation.)

Has student been enrolled in special programming? \*  Yes  No (If yes, please attach an explanation.)

(I.e., gifted, talented, learning disability, resource, 504, IEP, etc.)

\*Please include all test and evaluation results and correspondence, letters of recommendations, and any other documentation, such as 504 plan, IEP, etc.

**Conditions of Application: I would like my child to complete the full school year at United Faith Christian Academy. By signing this application, I agree to and understand the provisions below, including the withdrawal policy (see numbers 3 and 4).**

- I agree to fully comply with the rules and policies outlined in the UFCA Family Handbook. I will adhere to and support these policies (including any revisions) without reservation. I understand and will adhere to the appearance, conduct, and policies of United Faith Christian Academy.
- I understand that it is my responsibility as the parent or legal guardian to ensure daily transportation to and from school. I will provide to the school in advance, written consent should I have someone other than myself provide transportation of my child.
- Current Students:** All fees must be current to re-enroll. A student will not be allowed to return to UFCA if there are any financial obligations remaining from previous years. I agree to pay twelve (12) monthly payments beginning June 1, 2012 and ending May 31, 2013. **June and July tuition payments are non-refundable and non-transferable for any reason.** In addition, I understand that if I do not withdraw by August 1<sup>st</sup> (for 1<sup>st</sup> semester) or December 1<sup>st</sup> (for 2<sup>nd</sup> semester), the remainder of the semester's tuition is still due, with the exception of an out of town (50 mile radius) family job transfer.
- New Students Only:** I agree to pay the (non-refundable) registration and application fees at the time of application. Once student is accepted, I agree to pay twelve (12) monthly payments beginning June 1, 2012 and ending May 31, 2013. **June and July tuition payments are non-refundable and non-transferable for any reason.** In addition, I understand that if I do not withdraw by August 1<sup>st</sup> (for 1<sup>st</sup> semester) or December 1<sup>st</sup> (for 2<sup>nd</sup> semester), the remainder of the semester's tuition is still due, with the exception of an out of town (50 mile radius) family job transfer.
- Should any legal action for any reason be taken against UFCA, or any employee or agent thereof on my child's behalf, and the school or its agent not be found at fault, I agree to pay any attorney fees, court fees, damages, and other costs that UFCA or its agent should incur to defend itself against such action.
- A fee of \$30.00 will be charged to your account for all NSF drafts or checks.
- Report cards, Transcripts, and Diplomas shall not be issued until all financial obligations have been satisfied.
- The Internet offers a vast array of information providing unprecedented educational opportunities. I give my permission for my child to use the Internet in classroom settings and search for information on secure and acceptable user sites.
- Contact information is published in our school's family directory and is for the use of enrolled families only.
- Photos (including students) may be used for school promotional purposes.

I/we certify that I/we have read and understand all of the information on this application, including the withdrawal policy (see numbers 3 and 4). The information I/we have provided is correct.

\_\_\_\_\_  
 Father/Guardian Signature Date

\_\_\_\_\_  
 Mother/Guardian Signature Date

\_\_\_\_\_  
 Student Signature (required for grades 6 - 12) Date

**FOR OFFICE USE ONLY:** Amt. Ch. # V/MC

**NEW STUDENTS (Fees due upon application.)**

Application fee (\$150.00) \_\_\_\_\_

Registration fee (\$350.00) \_\_\_\_\_

**RETURNING STUDENTS (fees due upon re-enrollment)**

Registration before 1/31/12 (\$250.00) \_\_\_\_\_

Registration after 2/1/12 (\$350.00) \_\_\_\_\_

All fees are non-refundable.

Date Application Received: \_\_\_\_\_ Initials: \_\_\_\_\_